



MINUTES OF HIGH HAM PARISH COUNCIL MEETING
HELD AT HIGH HAM VILLAGE HALL
ON TUESDAY 8th MAY 2018

Present: David Vigar (Chairman), James Godfrey, Nancy Green, Chris Palmer, Amanda Chuter, John Vigar, Bryan Bartlett, Gerard Tucker (District Councillor), Clare Aparicio Paul (County Councillor), V Young (Clerk).
Parishioners Approx: 20

Meeting opened at the conclusion of the Annual Parish Meeting. (approx. 8.20pm)

1) Present, consideration of apologies received and confirmation that a quorum is present –All councillors present, quorum confirmed present.

2) Election of Chairman for the year and signing of Chairman's Declaration of Acceptance of Office.

Amanda Chuter took the chair and David Vigar was elected Chairman. Proposed James Godfrey, seconded Nancy Green, carried unanimously.

3) Election of Vice-Chairman for the year. David Vigar took the chair. Amanda Chuter and Nancy Green were elected joint vice-chairmen for the coming year. Proposed by Bryan Bartlett, seconded Chris Palmer, carried unanimously.

4) Declarations of interest on agenda items. None

5) Open Discussion : High Ham windmill was currently closed. Clerk to contact national trust – matter ongoing
Traffic issues in the Parish of parking on pavements by the Bakery obscuring visibility was discussed. Speeding cyclists going down the hill were an issue and sometimes were oblivious of the fountain road junction. Ask Clare AP if she could chase up re fountain junction sign. Highways had been asked but the individual dealing with the sign requests etc had retired.

6) Representatives, Appointments & Policies including

- Planning Officer. Chris Palmer appointed. Proposed by David Vigar, seconded Nancy Green and carried unanimously.
- The School Representative. Chris Palmer appointed. Proposed by David Vigar, seconded John Vigar and carried unanimously.
- The Village Hall Representative. John Vigar appointed. Proposed by Nancy Green, seconded David Vigar and carried unanimously.
- SALC. Vicky Young appointed – Proposed by David Vigar, seconded Nancy Green and carried unanimously.
- Parish Lengthsman Liaison and Strimmer project. Amanda Chuter appointed. Proposed by David Vigar seconded Nancy Green and carried unanimously.
- The Hext Almshouse Trust. Molly Cullen appointed. Proposed by John Vigar seconded David Vigar.
- Speedwatch Representative. Peter Dent appointed. Proposed by David Vigar, seconded Chris Palmer and carried unanimously.
- Footpath officer – Ian Taylor appointed. Proposed by David Vigar, seconded by Amanda Chuter.
- To appoint the Council's Tree Warden. – Paul Brunson appointed. Proposed by Nancy Green, seconded David Vigar and carried unanimously.
- To appoint the Honorary Auditor. – Mike Tottle appointed. Proposed by David Vigar, seconded by John Vigar and carried unanimously.
- Playing Field Management Committee ratification including 2 council members. Nancy Green, James Godfrey, Paul Brunson, Peter Brown Charlotte Been, Louise Sprerring, Marianne Matthews and Robert Webb were ratified as members. Proposed by David Vigar, seconded Bryan Bartlett and carried unanimously.
- Millennium Wood Management Committee ratification including 2 council members. Amanda Chuter and David Vigar to continue as council members, other members ratified Roger Hall, Amy Drewitt and Craig Howe. All were happy to continue. Proposed by Nancy Green, seconded Bryan Bartlett and carried unanimously.



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- Affordable Housing Working group – Confirmed as David Vigar, Chris Palmer, Amanda Chuter and Nancy Green. Proposed by John Vigar, seconded by James Godfrey and carried unanimously.
- Any other – Finance committee - David Vigar, Nancy Green and Amanda Chuter to make up committee. Proposal carried unanimously. Emergency Plan – Chris Palmer to continue. Website co-ordinator – Bryan Bartlett to continue. Highways – Bryan Bartlett to continue.
- Adoption of Code of Conduct, Standing Orders, Financial regulations – unanimously decided to carry on with current arrangements.

7) Councillors reports

Clare Clare Aparicio Paul gave the county councillor's report. The difficulties with adult social care provision was highlighted. The idea of becoming part of a unitary council was being considered. The library consultation was still open. The Somerset River's Authority private members bill had been unsuccessful there had been amendments to it and it was hoped the amended bill would go through allowing the authority to become a precepting body.

Gerard Tucker presented the District Councillor's report and highlighted a recent application for Torwood which he had supported.

8) Approval of Minutes - The minutes of the meeting held on 10th April 2018 were approved as a true record.

9) a) Resolution to approve and sign Annual Statement of Governance

Chris Palmer proposed, John Vigar seconded that 'The Annual Statement of Governance' was approved for the year ending 31 March 2018. Carried unanimously.

9b) Resolution to adopt the accounts and annual return figures for year ending 31 March 2018

Amanda Chuter proposed and Nancy Green seconded that the statement of accounts for the year ending 31 March 2018 be adopted. Carried unanimously.

9c) Internal Auditor Advice - Banking arrangements to be reviewed. Online banking to be ceased temporarily due to the problems with the TSB business banking and access arrangements and banking arrangements were to be reviewed.

10) Matters arising/Items for Discussion

a. Highways - The new area representative had come to out to High Ham and seen some of the current issues. Prioritisation of problem/dangerous areas was to take place over a five year period. The patches over the edge of the highway were not always highways responsibility depending where the edge of the original highway was. Some areas had been marked up for repair and jetting of drains needed to be prioritised.

b. Parish Lengthsman /Cemetery work /Strimmer and Finger post Project . The following reports were made.

April 2018 Lengthsman Activity - Craig Howe

1. Drain clearing early in month.
2. MW Fingerpost relocated with help from Dave V
3. Western boundary of cemetery cleared
4. Mowing cemetery and MW



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Volunteer Footpath Strimmer Activity - Tony Whitford

1. Activity commences May
2. Parish Walk Friday 18th May. Meet Noon, High Ham Village Hall. 2hrs approx. May be boggy in parts. Breech Woods - non-firing day.

Fingerpost Restoration - Dave V, Roger Powell, Amanda C.

1. Paint purchased
2. SCC Highway licence applied for to work on Culver and Hext Hill signs 17-19th May. Awaiting go-ahead. Cannot work on posts without licence. Will have to re-apply for each work party session.
3. Project registration, health forms, etc. completed

c. Millennium Wood:

April 2018 Millennium Wood Activity - Craig Howe, also Dave V, Amanda C, Roger Hall, Amy Jenkins

1. Visit by Mary Ostler Area North Community Development Officer - a preliminary to making a small grant application. Funding for printing/laminating, storage of MW resources. Amanda to submit app
2. MW resources in production Craig and Rachael Howe: wood plaques and activity sheets for schools and visiting families. Amanda to liaise
3. Fingerpost moved to safer location on Stout Hill - thanks to Dave for helping Craig
4. Rides mown
5. Site meeting: Dave V, Amy J, Craig H, Amanda C. Roger Hall gave apology

Following agreed: tree thinning to continue

Open Day proposed sept 9th to coincide with village produce show. Amy to liaise with Produce Show Committee

Invasive Parrot Weed reg rowing in MW. Amy to enquire with local colleges can help

Car park - enlargement suggested and grass-protection mesh laid. Dave V investigate

d. Affordable Housing - The working party was getting to a point where they would be able to put their findings to the Parish Council for a decision.

11) Correspondence.

GDPR correspondence had been received from SALC and the clerk had attended a course regarding the subject. David Vigar and Bryan Bartlett had also attended a training session on GDPR. No data protection officer was required to be appointed for Parish Councils.

Quotes for Speed Indicator Devices had been sought. There was some discussion that had taken place as to whether High Ham would purchase them or whether there would be a sharing arrangement or join purchase with other members of the Turn Hill Ward.

Permission was given for the forces cycle ride/march for a water stop.

12) Planning Applications for Consideration

a) 18/01075/FUL The Cottage, Picts Hill, Langport, TA10 9EX Erection of 2 no. dwellings with associated parking and turning, landscaping and gardens - It was unanimously felt that the application was overdevelopment of the site and that the minimal garden sizes were not appropriate for the houses.

b) 18/00642/FUL The Meads, Henley Road, High Ham, Langport, TA10 9BG Proposed change of use of agricultural land to form garden extension, erection of a single storey rear extension, erection of new double garage, enlargement of hard standing to front and internal alterations. – The council unanimously raised no objections to this application.



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13) Planning Applications Decided

17/04870/OUT Land OS 6730, Henley, Langport, Somerset, Outline application for alterations to existing accesses and erection of 2 No. dwellings (Revised Application). - Refused

18/00457/FUL Highgate, Stout Road, High Ham, Langport, TA10 9BJ, Erection of agricultural storage building - Granted

14) Summary of Meetings attended. -

Training meetings on GDPR had been attended – see correspondence.

Bryan Bartlett and David Vigar had attended a site meeting with the new highways officer which had been very helpful.

15) Payments for approval and cheques to authorise

The following items were approved for payment

SALC – £ 240 approx (waiting invoice for exact amount)

Broker Network (insurance) – approve approx. £ 950 based on last year as due between meetings.

V Young – Clerk wages and expenses – £221.56

Parish Lengthsman - £502.40

Somerset Landscapes - £123.48 (2 x playing field cuts)

High Ham Parish Church - £50.00 (re 2 years of internal audit fee)

Parish Lengthsman - £150.00 - re work on the signs.

Cosmic - £30.00

J Vigar - £49.55 – paint for finger posts.

16) Matters of Report and items for next meeting

Parking outside the school was to go on a future agenda.

The dates of future meetings was to be changed.

17) Date of Next Meeting

The Date of the next meeting was set as Tuesday 12th June 2018.

The meeting closed at 10.00pm